## Pitney Bowes Small Business Cleaning Kit (Item # CK0-1)

Help keep your mailing systems, printers, fax machines and copiers operating at peak efficiency by performing a general cleaning to remove dust & grime build up caused by normal usage. For best results use this kit every time you change your ink or toner.

#### **IMPORTANT SAFETY TIPS:**

- ALWAYS turn off your equipment and disconnect from electrical outlet before cleaning.
- ALWAYS consult the equipment owner's guide for each piece of office equipment before performing operator maintenance.
- NEVER spray any cleaning solution directly onto or directly into any area of the machine as damage to the machine may result.
- USE only Pitney Bowes approved supplies, in particular aerosol dusters. Never use aerosol dusters labeled flammable and always read instructions and safety precautions on the duster label.

### **Contents:**

(1) 6 oz Bottle PB Office Equipment Cleaner

(1) Pair of Disposable Gloves(6) Dry, Lint-Free Blue Wipes

(6) Swabs

(6) Wet, InKleens™ Towlettes

#### **Product Information:**

*Pitney Bowes Office Equipment Cleaner* is designed to clean exterior machine surfaces, rubber belts and rollers, countertops, and areas around the machine. It removes toner, ink, grease and many other substances.

Common Uses include:

- All machine covers.
- Rubber feed roller, paper feed rollers and cassette friction pads.
- Toner or ink on covers and the area around the machine.
- Toner or ink on catch trays, stackers, tables and machine peripheral covers.
- Display areas

#### **INSTRUCTIONS:**

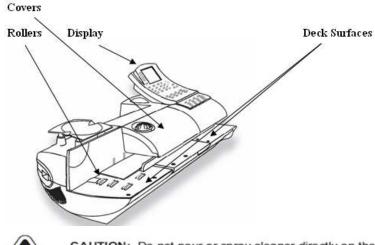
Spray a moderate amount of Office Equipment Cleaner onto a Blue Wipe. Wipe the area to be cleaned using circular or brushing motions. Flip the cloth and wipe the area again to absorb any remaining solution.

Use a swab with Office Equipment Cleaner to clean in crevices and around keys on keypad.

Use the individually wrapped InKleens™ to remove ink, toner and dirt from your hands.

1

Note: Your machine may not look exactly like this but the cleaning areas will be the same.

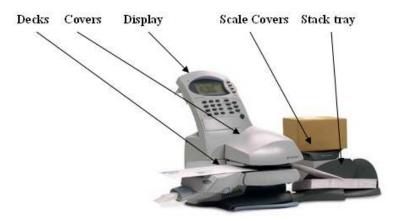




**CAUTION:** Do not pour or spray cleaner directly on the display screen or machine. Spray on the cloth and wipe the screen with the dampened cloth.

Representative of the DM2/3xx Series components to be cleaned.

Note: Your machine may not look exactly like this but the cleaning areas will be the same.



2

# Representative of the DM1xx Series components to be cleaned.

Note: Your machine may not look exactly like this but the cleaning areas will be the same.

