

InSite™ Basic Job Tracking Solution

Automate job status, SLA performance, and productivity tracking on any inserter

- ◆ Improve integrity and productivity by reducing manual processes
- ◆ Accurately track and account for every job
- ◆ Monitor progress to meet or exceed SLAs
- ◆ Oversee operator and machine performance to improve productivity

As mail inserting systems increase processing speeds to deliver greater productivity, any delays or downtime may become even more critical to your profitability.

The impact of a lost mail piece or job may go far beyond the expense associated with recovering and expediting its completion; your

credibility may be at stake, as well as your future business.

As your business grows, so does the need to improve efficiencies and management practices. Automating data collection and job tracking can help you improve productivity while increasing customer satisfaction.

Improve Inserter Job Set-up Accuracy

Pitney Bowes InSite™ Basic Job Tracking Solution enhances integrity right from the start. At job set-up, you can automatically import basic job information – such as name, approximate size and time due – generated by files in an upstream processes such as data processing, job ticketing or document composition.

By integrating a Mailstream Monitor (MSM) to your finishing equipment you can further streamline job set-up. With its touch-screen panel PC and easy to use interface module, the operator simply selects the job, and the MSM does the rest. It can be configured to display detailed job set-up and loading instructions – with actual images of the inserts – to help ensure that the machine is properly set-up.

Eliminating the potential for operator error through automation is critical to driving process accuracy and integrity.

Automate Data Collection and Reporting

As the job is running, the MSM automates collection of critical data and makes the information available for reporting. It counts the number of pieces processed, tracks start/stop times, captures average calculated throughput, and posts updates to a central server.

Ensure SLA Performance with Real-time Jobs Status

The heart of this solution is the InSite job tracking dashboard that consolidates the data into actionable information you need to ensure jobs are done right and on time.

The Production Display provides a real-time status display of every job in progress. The information can be sorted by job name, status, or SLA impact to help you keep your team focused on the most critical work.

The Production Summary display shows continuous progress across all machines toward the shift goal. So you can keep an eye on overall production throughout

The screenshot shows the 'Production Display' window in the InSite software. It features a table with columns for Run ID, Job Name, Group, Time Created, Time Due, Size, and Progress. The progress bars are color-coded: green for on-time, yellow for near SLA, and red for late. A 'Create' button is visible at the top right of the window.

Run ID	Job Name	Group	Time Created	Time Due	Size	Progress
Jobname3	JOBNAM3	Agency2	05:02 17:00	05:03 00:00	15000	0.0%
TestJob2	TESTJOB2	Client1	05:02 16:59	05:02 17:59	25000	2.5%
Job3	JOB3	Customer1	05:02 17:15	05:02 17:15	10000	0.0%
TestJob1	TESTJOB1	Client1	05:02 17:01	05:02 18:01	20000	0.0%
Jobname1	JOBNAM1	Agency1	05:02 16:59	05:02 22:59	30000	0.0%

Pitney Bowes InSite™ Solution Provides the Information to Drive Operational Performance and Customer Satisfaction

InSite™ Basic Job Tracking Solution

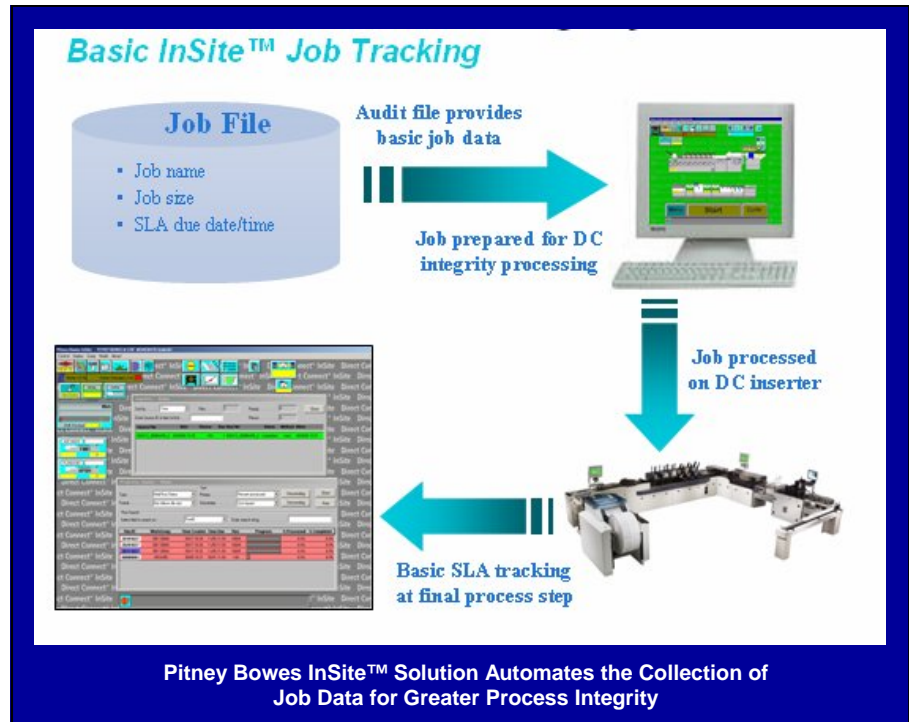
the day and take action when necessary before its too late.

The Machine Summary quickly shows you the exact state of every MSM equipped machine; which job is running, whether it is running or stopped, how many pieces have been processed, and which operator is logged in. You can even send important and timely messages directly to an operator – or to the entire floor – right from your desk!

Every 24-hours, the system automatically archives old or completed job records, which you can access at any time to provide historical proof-of-process.

First Step Toward Document Factory Automation

Our modular design and compatibility allow you to add integrity capabilities to meet future business needs. DFWorks® Solutions include piece-level tracking, reprint automation, postage accounting, productivity reporting and analysis, production workflow tracking, and piece-level historical document lifecycle tracking.



Ready to increase the job accuracy and productivity your mail operations?

Call us today at 1-877-526-2736 and ask about our integrity solutions.

Pitney Bowes has the software, services and hardware for end-to-end mailstream solutions that integrate and optimize the flow of mail, documents and packages across a range of business operations.

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