



Commonwealth of Kentucky  
 FINANCE AND ADMINISTRATION CABINET  
 Office of the Controller  
 Office of Procurement Services  
 Room 096 Capitol Annex  
 Frankfort, Kentucky 40601  
 (502) 564-4510  
 (502) 564-1434 Facsimile

ANDY BESHEAR  
 Governor

HOLLY M. JOHNSON  
 Secretary

ED ROSS  
 Controller

JOAN GRAHAM  
 Executive Director

**VENDOR MASTER AGREEMENT RENEWAL**

<b>Today's Date:</b> April 18, 2021	<b>Agency:</b> All State
<b>Renewal POC:</b> Carrie Willard (502-564-6515) (Carrie.Willard@ky.gov)	<b>Vendor:</b> Pitney Bowes Inc.
<b>MA Number:</b> MA 758 1800000226	<b>Contact:</b> Arthur E. Adams <a href="mailto:art.adams@pb.com">art.adams@pb.com</a>
<b>Commodity:</b> Mailing Equipment, Supplies & Maintenance	


The above referenced Master Agreement expires **May 14, 2021**. The terms of the contract allow for a one (1) year renewal through **May 14, 2022** all parties (Commonwealth and Vendor) concurring, leaving zero (0) renewal options remaining on this contract. Please indicate your concurrence or refusal below and fax the signed form to 502-564-6013, or scan and email to the buyer listed above no later than **April 30, 2021**. Failure to return the completed form by the due date may result in the forfeiture of all renewals.

Return the attached affidavit (Attachment A) **and any updates to the contract, if applicable**, to the buyer listed above no later than **April 30, 2021**. The formatted catalog template may be downloaded from <https://finance.ky.gov/services/forms/Documents/Catalog%20Template%20for%203.10.xlsx> if applicable. If there are any questions, please contact the buyer listed above.

**EEO Requirements**

The Equal Employment Opportunity Act of 1978 applies to All State government projects with an estimated value exceeding \$500,000. The contractor shall comply with all terms and conditions of the Act. Return applicable EEO reports with Renewal Agreement.  
<http://finance.ky.gov/services/eprocurement/Pages/VendorServices.aspx>.

- Yes, I agree to renew.
- No, I do not wish to renew. (Please explain why)

X  **Arthur E. Adams Jr.** 5/4/2021 [art.adams@pb.com](mailto:art.adams@pb.com) 203 512 8420  
 Signature (REQUIRED) Print/Typed Name Date e-mail address Telephone Number



**Affidavit Effective Date:** 5/15/2021  
**Affidavit Expiration Date:** 5/14/2022  
**Maximum Length One-Year**

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS**

**PAGE 1 OF 2**

**FOR BIDS AND CONTRACTS IN GENERAL:**

- I. Each bidder or offeror swears and affirms under penalty of perjury, that to the best of their knowledge:
- a. In accordance with [KRS 45A.110](#) and [KRS 45A.115](#), neither the bidder or offeror as defined in [KRS 45A.070\(6\)](#), nor the entity which he/she represents, has knowingly violated any provisions of the campaign finance laws of the Commonwealth of Kentucky; and the award of a contract to the bidder or offeror or the entity which he/she represents will not violate any provisions of the campaign finance laws of the Commonwealth.
  - b. The bidder or offeror swears and affirms under penalty of perjury that, to the extent required by Kentucky law, the entity bidding, and all subcontractors therein, are aware of the requirements and penalties outlined in [KRS 45A.485](#); have properly disclosed all information required by this statute; and will continue to comply with such requirements for the duration of any contract awarded.
  - c. The bidder or offeror swears and affirms under penalty of perjury that, to the extent required by Kentucky law, the entity bidding, and its affiliates, are duly registered with the Kentucky Department of Revenue to collect and remit the sales and use tax imposed by [KRS Chapter 139](#), and will remain registered for the duration of any contract awarded.
  - d. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding is not delinquent on any state taxes or fees owed to the Commonwealth of Kentucky and will remain in good standing for the duration of any contract awarded.
  - e. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding, is not currently engaged in, and will not for the duration of the contract engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which Kentucky can enjoy open trade, as defined in Executive Order No. 2018-905.
  - f. The bidder or offeror swears and affirms that the entity bidding, and all subcontractors therein, have not violated any of the prohibitions set forth in [KRS 11A.236](#) during the previous ten (10) years, and further pledge to abide by the restrictions set forth in such statute for the duration of the contract awarded

**FOR “NON-BID” CONTRACTS (I.E. SOLE-SOURCE; NOT-PRACTICAL OR FEASIBLE TO BID; OR EMERGENCY CONTRACTS, ETC):**

- II. Each contractor further swears and affirms under penalty of perjury, that to the best of their knowledge:
- a. In accordance with [KRS 121.056](#), and if this is a non-bid contract, neither the contractor, nor any member of his/her immediate family having an interest of 10% or more in any business entity involved in the performance of any contract awarded, have contributed more than the amount specified in [KRS 121.150](#) to the campaign of the gubernatorial slate elected in the election last preceding the date of contract award.
  - b. In accordance with [KRS 121.330\(1\) and \(2\)](#), and if this is a non-bid contract, neither the contractor, nor officers or employees of the contractor or any entity affiliated with the contractor, nor the spouses of officers or employees of the contractor or any entity affiliated with the contractor, have knowingly contributed more than \$5,000 in aggregate to the campaign of a candidate elected in the election last preceding the date of contract award that has jurisdiction over this contract award.

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS**

**PAGE 2 OF 2**

- c. In accordance with [KRS 121.330\(3\) and \(4\)](#), and if this is a non-bid contract, to the best of his/her knowledge, neither the contractor, nor any member of his/her immediate family, his/her employer, or his/her employees, or any entity affiliated with any of these entities or individuals, have directly solicited contributions in excess of \$30,000 in the aggregate for the campaign of a candidate elected in the election last preceding the date of contract award that has jurisdiction over this contract.

As a duly authorized representative for the bidder, offeror, or contractor, I have fully informed myself regarding the accuracy of all statements made in this affidavit, and acknowledge that the Commonwealth is reasonably relying upon these statements, in making a decision for contract award and any failure to accurately disclose such information may result in contract termination, repayment of funds and other available remedies under law. If the bidder, offeror, or contractor becomes non-compliant with any statements during the affidavit effective period, I will notify the Finance and Administration Cabinet, Office of Procurement Services immediately. I understand that the Commonwealth retains the right to request an updated affidavit at any time.

_____	<u>Arthur E. Adams Jr.</u>
Signature	Printed Name
_____	<u>May 4, 2021</u>
Director, Government Contract Compliance	Date
Title	

Company Name	<u>Pitney Bowes Inc.</u>
Address	<u>3001 Summer St.</u>
	<u>Stamford, CT 06926</u>
	_____

Commonwealth of Kentucky Vendor Code (if known) \_\_\_\_\_

Subscribed and sworn to before me by \_\_\_\_\_  
(Affiant) (Title)

of \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.  
(Company Name)

\_\_\_\_\_  
Notary Public  
[seal of notary] My commission expires: \_\_\_\_\_