

Visitor Management is a Crucial Component in your Facility's Security Plan

LobbyGuard®

Visitor Management Solution



A simple solution has been developed to help facilities account for and screen the thousands of visitors, contractors, volunteers and employees who pass through their doors each year.



LobbyGuard™ is a self-service visitor management solution designed to help public and private institutions maintain control and more effectively manage their visitor activity.

LobbyGuard® solution delivers flexibility in visitor management through a user-friendly touchscreen kiosk, featuring step-by-step visual instructions and audio cues that walk the visitor through the sign-in process. Quickly and efficiently, the visitor's information and photograph are captured and stored in a secure, historical database.

The LobbyGuard® intuitive touchscreen technology captures pertinent information regarding each visitor including the individual's name, affiliation, photograph, date, time and duration of their visit. Once the visitor's information has been captured, LobbyGuard prints an easy-to-see visitor badge which allows security personnel and building employees to identify each visitor at a glance.

Facilities also have the option to take security to the next level. By choosing to implement the license scanner, LobbyGuard® solution performs background checks against the LobbyGuard® national compilation of state sex offender databases. A 'red flag' message notifies facility staff and the visitor's entry is rejected.

LobbyGuard® Benefits:

- » **Real-time visitor reporting**
Provides crucial information in the event of an emergency situation.
- » **Screening feature**
Deters unwanted visitors, reducing the potential for violence, damage or theft.
- » **Modern technology and professional badging**
Enhances your facility's image and leaves the visitor with a positive perception.
- » **Touchscreen technology and easy-to-follow instructions**
Simplifies and expedites the visitor registration process.
- » **Password protected database**
Ensures the privacy of your visitor log.

Enhanced Visitor Processing with Touchscreen Kiosk

SIGN IN



Visitors sign in through an easy-to-use touchscreen interface that only takes seconds.

PRINT BADGE



Information collected prints on a highly visible visitor badge.

SIGN OUT



Visitors may sign out via the touchscreen application or by using the barcode scanner option.

Visitor Activity Data & Reporting

LobbyGuard

File

Employees Visitors

View: Visitors Currently Signed In [Submit]

7 visitors signed in as of 3/16/2004 11:45:33 AM

Visitor Name	Visitor Company	Visiting	Authorized by	Date and Time
BILL MANESS	ABC CONSULTING	Allen, Kevin	Allen, Kevin	3/12/2004 1:28:58 PM
BRENT SANSOM	KNS	Allen, Brian	No one	3/12/2004 3:51:36 PM
CHRIS ROTH	No company entered	Allen, Kevin		
DAVID FOTHERINGHAM	ALTUM, INC.	Allen, Brian	Wadkinson, Sue	
ERNEST ROBINSON	FRANKLIN PRINTING	Nicholson, Pat	Nicholson, Pat	
GLEN ALFREDSON	CII	Allen, Kevin	Allen, Kevin	
HOWARD PICKETT	None Entered	Sales and Marketing	Larr, Travis	

Visitor Detail

General | Event Log

Photo

Visitor Name: BILL MANESS
 Visitor Company: ABC CONSULTING
 Employee Visited: Allen, Kevin
 Signin Time: 3/12/2004 1:28:58 PM
 Signin Location: Lobby Kiosk
 Authorized By: Allen, Kevin
 Wait Time: 19 seconds
 Signout Time: Currently Signed In
 Signout Location: Currently Signed In
 Signed Out By: Currently Signed In
 Length of Visit: Currently Signed In

Sign this Visitor Out [OK]

- Maintain a complete record of each visitor including name, affiliation or company, reason for visit, arrival and departure time and photograph.
- Produce real-time reports for visitors currently signed into your building or during a select period of time.
- Drill-down by visitor to view complete visitor detail and photograph.



Engineering the flow of communication™

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 www.pb.com

For more information call toll-free:
 1-800-322-8000.

LobbyGuard® by LobbyGuard Solutions, LLC is being brought to you by Pitney Bowes, one of the world's leading providers of advanced tracking software. Now we're leveraging this expertise to help you protect your facility with real-time information about who's in the building and why they are there.

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