

PresortXtra

Customer Pickup Form – 1st Class Flats

First-Class Flats

Company: _____ Meter Serial #: _____

Address: _____ Model #: _____

Contact Name: _____ Contact Phone: _____

Contact Email: _____

Reminders!

- Did you meter you mail at the 3 digit first class flat rate
- Did you advance the date to tomorrow's date/next business day?
- Did you add the **Presort First Class** inscription?
- Did you apply your Drop Shipment Authorization, if required?
- Did you comply with Move Update (ex. Return Service Requested; Address Service Requested)?

Pickup Date: ____/____/____

Meter Date: ____/____/____

Mail Class	# of Pieces	# of Tubs
First-Class Flats		

Received By	# of Tubs	Time	Counter Party Validation

If you have questions, please contact Pitney Bowes PresortXtra Service at **1-866-MAIL-PBI (1-866-624-5724)**

First-Class Flats

